

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

August 29, 2013

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the Plymouth County Commissioners Office, 11 South Russell Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were County Attorney Mark Gildea, Register of Deeds John Buckley, Treasurer Thomas O'Brien, Superintendent of Buildings Douglas Wedge, 4-H Educator Molly Lipper, County Administrator Brian McDonald and Executive Assistant Nancy O'Rourke.

**AUTHORIZE PAYROLL AND/OR VENDOR VOUCHERS:**

Commissioner Hanley made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**PERSONNEL:** Acknowledge receipt of the following Personnel actions:  
Registry of Deeds

Step Increase:

Gina L. Clark, Dept. Head/Cust. Asst. JG 17-6 \$24.73/hr. to JG 17-7 \$25.41/hr.

Michele M. McVicar, Recorder, JG 15-6 \$22.36/hr to JG 15-7 \$22.94/hr.

Fill Existing Vacancy/Transfer:

Pamela Hanifan, Land Records Asst. to Recorder/Rockland Satellite Ofc. No change in salary JG 7-1 \$14.61/hr.

Commissioner Hanley made a motion to accept the aforementioned personnel actions. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Maintenance Department

Regrade:

Miguel Barbosa, Custodian, JG 1-1, \$14.20/hr. to Assistant Building Custodian, JG 2-1, \$15.52/hr.

The Commissioners discussed the regrade for Custodian Miguel Barbosa and consulted Attorney Gildea as to the current SEIU contract with respect to Article XIX, section 6 that states *"After 3 months of employment, all janitors shall be upgraded to the classification of Assistant Building Custodian."*

Attorney Gildea requested clarification as to what Job Group (JG) Assistant Building Custodian should be. The issue has been tabled to the next meeting.

## **NEW BUSINESS**

### **Vote-County Assessments**

Commissioner Hanley made a motion to authorize the apportionment set by the Commonwealth of Massachusetts, Department of Revenue for the County tax for Plymouth County. Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **Vote-Police Equipment Bids**

Commissioner Hanley made a motion to award the following additional items from the Plymouth County Cooperative Police Equipment Bid to:

#### **Northeast Two-Way Radio Corp.**

#10 Communications-Twisted Pair 1/1/13 Radio-5%

Talley Volume 25 2012 Radio-10%

Klein Electronics 7/15/13 Radio -15%

Comtelco 1/1/13 Radio -20%

Laird 1/1/13 Radio -20%

Commissioner Wright seconded.

Vote: The motion passed unanimously.

## **EXECUTIVE SESSION**

MGL, Chapter 30A, Section 21 held for the purpose of discussing purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and litigation, the board voted to enter into Executive Session and to return to open public session at 5:50 p.m. Chairman Pallotta called the roll: Chairman Pallotta-Yes, Commissioner Wright-Yes, Commissioner Hanley-Yes.

At 6:05 p.m. Chairman Pallotta called the roll to enter back in to open public session: Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

### **Discussion-Plymouth County Booklet**

The Commissioner discussed having the County Booklet published again for all Plymouth County municipalities. Funds have been budgeted for FY 14. Executive Assistant Nancy O'Rourke is investigating pricing through the inmate print shop.

### **ADMINISTRATOR'S REPORT**

#### **Vote-Capital Plan**

Commissioner Hanley made a motion to authorize County Administrator McDonald, Chairman Pallotta and Treasurer O'Brien to form a sub-committee to implement the proposed Capital Plan for the County Courthouses presented by Chairman Pallotta at the previous meeting. Commissioner Wright seconded.

Vote: The motion passed unanimously

#### **FY06 Audit-**

Mr. McDonald presented the draft audit for FY 06 recently completed by the auditing firm Melanson-Heath. FY 08 & 09 should be complete by the end of October. The Commissioner will need to negotiate a new contract to have the auditors do the FY 10, 11 & 12 audits for the County.

Commissioner Hanley made a motion to have the Administrator and the Treasurer submit a letter of thanks and begin negotiations for the additional audits. Commissioner Wright seconded.

Vote: The motion passed unanimously.

### **DEPARTMENT HEAD REPORTS**

#### **Plymouth County Treasurer Tom O'Brien**

Treasurer O'Brien presented an agreement from the Town of Blackstone to join the GASB 45 regional program being conducted by the county.

Budget Transfers for FY 13 will be presented at the Commissioners meeting on September 12, 2013.

#### **Register of Deeds John Buckley**

Register Buckley briefed the Commissioners on recent work being done at the satellite office in Brockton with respect to custodial issues.

#### **Vote-Generator**

Commissioner Hanley made a motion to award the bid to install a new generator at the Registry of Deeds, 50 Obery Street, Plymouth, MA to R. A. Mitchell Co, Inc. of New Bedford, MA for the price of \$104,600.00 and to authorize Register Buckley to sign the contract. The generator will

be paid through the Registry of Deeds Technology Fund. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Vote-Security Alarm**

Commissioner Hanley made a motion to award the bid to install an alarm to the Brockton Police Department from the satellite registry in Brockton to Baltic Security for the price of \$1,690.00. Commissioner Wright seconded.

Vote: The motion passed unanimously.

**Superintendent of Buildings Doug Wedge**

Superintendent Wedge briefed the Commissioners on ongoing work being performed at the courthouses. Rugs have been cleaned at the Wareham courthouse and quotes are being collected to replace toilet/sink units in the lock-ups. Brockton Superior Courthouse had a small extension cord fire and all extension cords are removed or replaced.

**Cooperative Extension 4-H Educator Molly Lipper**

Ms. Lipper briefed the Commissioners on the success of the Marshfield Fair and gave thanks to Chairman Pallotta and Commissioner Wright for their participation in the milking contest!

Commissioner Wright briefed the Commissioners on a meeting held by Representative Cutler to discuss state funding of \$250,000 for a dredge project for Plymouth County. Treasurer O'Brien was also in attendance.

Commissioner Hanley reminded the Commissioners of the next Plymouth County Solid Waste Symposium scheduled for Friday, September 27, 2013. The meeting will be held at Weymouth Town Hall. After much discussion, Commissioner Hanley made a motion to name the solid waste initiative *Plymouth County Waste Management Cooperative*. Commissioner Wright seconded.

Vote: The motion passed unanimously.

At 7:26 p.m. the meeting adjourned.

Respectfully submitted  
Nancy O'Rourke  
Executive Assistant

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**SEIU 888 Negotiations**

Attorney Gildea briefed the Commissioners on ongoing contract negotiations with SEIU.

**County Property**

Attorney Gildea and the Commissioners discussed the pending move of the Commissioners and Treasurers office.

The meeting adjourned at 7:26 p.m.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant