

**PLYMOUTH COUNTY COMMISSIONERS
MEETING**

September 22, 2016

A regular meeting of the Plymouth County Commissioners was called to order at 8:07 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeffrey Welch, Register of Deeds John Buckley, County Attorney Mark Gildea, County Building Superintendent Doug Wedge, 4-H Extension Director Molly Lipper, County Administrator Frank Basler and Executive Assistant Nancy O'Rourke.

Meeting Minutes – July 28, 2016, August 25, 2016

Commissioner Hanley made a motion to approve the meeting minutes of July 28, 2016 Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to approve the meeting minutes of August 25, 2016. Commissioner Wright seconded.

Vote: Chairman Pallotta-Yes, Commissioner Hanley-Yes. Commissioner Wright-Abstain.

Vote-Payroll

Commissioner Hanley made a motion for approval of payroll as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote – Vendor Vouchers

Commissioner Hanley made a motion for approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote – County Personnel Status Forms

County Administrator Basler presented the Commissioners with a personnel status forms for:

Registry of Deeds:

Promotion

Elizabeth Sheibley-Goldrosen, Bookkeeper/Clerical 15-9 to
Accountant/Purchasing assistant 18-4

Maintenance Department:
Temporary FT Custodian
Cameron Macedo, JG 1-1

Commissioner Hanley made a motion to accept and approve the aforementioned personnel status forms. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Register's Report

Register of Deeds Buckley provided the Board with an update on the ongoing recording project indexing records back to 1910 and gave a status on electrical work required in the elevator at 50 Obery Street. Mr. Buckley requested the Commissioners consider putting an Electrician in the budget for next fiscal year.

Treasurer's Report

Treasurer O'Brien briefed the Commissioners on the Plymouth County Retirement Board's financial performance and discussed a letter received by the Town of Rockland Board of Selectmen requesting withdrawal from the Mayflower Municipal Health Group. Treasurer O'Brien feels the Rockland Board of Selectmen may not have received accurate information and that Steering Committee Chairman Michael Levy has requested an appearance before their Board at their next meeting.

Treasurer O'Brien also briefed the Commissioners on a recent meeting held with First Data, a payment processing service that provides payment processing to municipalities. First Data is on the national and state bid list and is currently used for the county parking department. Treasurer O'Brien explained the program would be similar to the PCOT program and would have no impact to the county as far as requiring additional staff. After some discussion, Commissioner Hanley made a motion to move forward with the program pending a review by County Attorney Gildea. Chairman Pallotta seconded.

Vote: Chairman Pallotta-Yes. Commissioner Hanley-Yes. Commissioner Wright-No

Administrator's Report:

Letter-Trial Court Office of Court Management-

Commissioner Hanley made a motion to authorize Chairman Pallotta to sign a letter from the Commissioners to the Trial Court Office of Court Management regarding an appeal on rent reimbursement and allowable costs for the courthouses. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Plymouth North High School parking-

Administrator Basler briefed the Commissioners on the status of the use of the side parking lot by the juniors at Plymouth North High School. The school is leasing 45 spots at \$100/spot for the academic year. A request was made to

have the school plow all of the parking lots at 44 Obery Street and unfortunately the school could not agree to that request.

Communication releases-

Administrator Basler briefed the Commissioners on recent press releases for the 4H/Cooperative Extension Service and the success at this year's Marshfield Fair, the RFQ for the new Onset Fire Station and upcoming County Stabilization Fund.

JAG Award-

Administrator Basler expects the approval for the JAG grant of approximately \$112,000.00 will be coming in the new few weeks.

Vehicle contract update-

The Administrator informed the Commissioners the vehicle vendors will have the current catalogs available in September and the current membership total is 295 municipalities with 182 vehicles purchased since July 1, 2016.

Vacation time update-

Administrator Basler reported that 15% of carry over vacation time has been used since July 1st. A memo was mailed notifying all Plymouth County employees of a recent vote of the Commissioners to authorize vacation carry over for FY 2017 limited to the amount allowed in the union contracts.

Commissioner Hanley commended Administrator Basler on the completion of the recent union negotiations and feels his private sector experience has been very helpful. Commissioner Hanley recommends Mr. Basler be granted an additional vacation week in lieu of salary compensation at this time. The Administrator attends many meetings after hours and is statutorily prevented from receiving "comp" time. Commissioner Wright would like a performance review completed for the Administrator before any additional vacation time is awarded. Chairman Pallotta requested Attorney Gildea's input and the issue will be discussed in Executive Session.

Drone Program and letter for Hanover-

Administrator Basler and Commissioner Wright will be attending a meeting in the near future regarding the municipal use of drones and Commissioner Hanley made a motion to authorize Chairman Pallotta to sign a letter for the Town of Hanover approving their drone. Commissioner Wright seconded.

Vote: The motion passed unanimously.

County Tick program-

Administrator Basler briefed the Commissioners on a recent meeting held at the request of Plymouth County Advisory Board Chairman Ellen Allen and Norwell Selectman Alison Demong to discuss the county wide issue with the deer tick population. Plymouth County is the 3rd leading county for tick borne illness. In

attendance were Barnstable County Entomologist Larry Dapsis, Plymouth County 4H/Cooperative Extension Director Molly Lipper, 4H Educator Valerie Schell, and Deputy Treasurer Jeffrey Welch. Administrator Basler and Ms. Lipper will draft a plan for Plymouth County and a presentation will be made at the upcoming Advisory Board meeting on October 20th.

Commissioner Hanley recommended contacting Representative Josh Cutler as a resource and made a motion to allow the county to move forward with a plan.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Building updates-

Administrator Basler briefed the Commissioners on the final cost for the new chiller at the Registry of Deeds at \$130,906.00. A walk through will be taking place to inspect the Hingham and Wareham boilers. Chairman Pallotta requested the Administrator develop a preventative plan for all boilers and chillers.

Next Meeting:

The Commissioners next meeting will be held October 20, 2016 at 5:30 p.m. in the Commissioners meeting room, 44 Obery Street, Plymouth, MA

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing strategy with respect to litigation for Bousquet v. County of Plymouth, litigation for County of Plymouth v. Town of Plymouth re. Plymouth Dump and South Street Transfer Station, and to give an update on union negotiations with SEIU and OPEIU, the Board voted to enter into Executive Session and to return to open public session at 9:26 a.m. Chair Pallotta called the roll: Commissioner Hanley-Yes. Commissioner Wright-Yes. Chairman Pallotta -Yes.

At 9:48 a.m. Chairman Pallotta called the roll to enter back in to open public session: Commissioner Hanley-Yes. Commissioner Wright-Yes. Chairman Pallotta-Yes.

Commissioner Hanley made a motion to grant one week of "flex time" to County Administrator Basler. Commissioner Wright seconded.

Vote: The motion passed unanimously.

At 9:50 a.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant