

**PLYMOUTH COUNTY COMMISSIONERS**  
**MEETING**

**July 28, 2016**

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Commissioner Chairman Daniel A. Pallotta was not able to attend the meeting. Meeting Chair Wright called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Register of Deeds John Buckley, County Attorney Mark Gildea, Extension Services Molly Lipper and, County Administrator Frank Basler.

**Meeting Minutes-June 9, 2016, and June 30, 2016**

Commissioner Hanley made a motion to approve the meeting minutes of June 9, 2016, and June 30, 2016. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

**Vote-Vendor Vouchers**

Commissioner Hanley made a motion for approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

**Vote-County Personnel Status Forms**

Commissioner Hanley made a motion to acknowledge and accept county personnel status forms for: correction for typos from the June 30 meeting for Peter McCormack (corrected step) hired as 2-1 custodian permanent full time; Jean Wallen anniversary date step increase to 12-9; and Extension Services intern grant program temporary hires: James Furness hourly; Paige Mechan hourly; Sophie Picard hourly; and Jessica Presley hourly. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

Commissioner Hanley asked that we address the three other CPS forms that had typos for Robin Thomas (corrected step) at 210006; Jaclyn O'Leary (corrected step) at 170002; Victoria Gadles (corrected step) at 150006 after Executive Session.

Commissioner Hanley made a motion to acknowledge and accept county personnel status form for Madge Lawrence's retirement and additionally to approve sick leave buy back for Ms. Lawrence for 20% of her outstanding sick leave or a total of 205.3 hours for \$6,711.26. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

**4H Update from Molly Lipper: Marshfield Fair, and Intern grant program**

Ms Lipper updated the Commissioners on the preparation work and calendar for the Marshfield Fair. Furthermore, Ms. Lipper shared that a state grant from AG Maura Healey's Office is

allowing four young people to work with Extension Services as interns as part of the Healthy Summer Youth Jobs program. The program is meant to provide summer jobs that promote good health for youth from low socio-economic status communities. The grant totally covers the cost of the interns pay.

**Register's Report from Register John Buckley**

Register Buckley shared how well the Registry team has worked considering that the chiller unit has not been working and temperatures have been uncomfortable. Further, the Register reported on June financial numbers. Finally, the Register updated the Commissioners on the work being done at the State House to increase the County's share of the Deeds Excise Tax. Commissioner Hanley made a motion that in the case that the Deeds Excise Tax increase does not occur during this legislative session, then the Register should work on refiling the bill. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

**Treasurer's Report by Treasurer Tom O'Brien**

Treasurer O'Brien gave an update on the Plymouth County Other Post-Employment Benefits Trust (PCOT) and the positive work being done by his team. Further, the Treasurer updated the Commissioners on the signing of the County Stabilization bill being signed into law by the Governor on July 14. Commissioner Hanley made a motion that pursuant to Chapter 151 of the Acts of 2016, the County of Plymouth establishes a County Stabilization Fund. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

**Administrator's Report:**

Registry Chiller replacement – the Commissioners were updated on the replacement timeline of the new chiller at the Plymouth Registry Building. The work was completed with DCAMM approval of an emergency waiver of certain steps in the procurement process. The new chiller should be up and running by August 1.

The Administrator shared a communications plan targeting educating the inhabitants of Plymouth County to the good work being completed by the County team. The plan includes traditional and social media and will be completed during September.

The Administrator updated the Commissioners on the vehicle contract for FY 16. The year ended with a total of 280 municipalities saving about \$1MM on the purchase of 828 vehicles. FY 17 started strong with 77 vehicles sold.

The Administrator updated the Commissioners that the Onset Fire Station Building Committee has agreed to work with the County in a consulting capacity on procurement to complete the Onset Fire House Feasibility Study. The scope of services being offered was discussed by the Commissioners.

The Administrator updated the Commissioners on vacation time accrual, as requested, and the update will happen following the end of each month. July update will happen at the August

meeting. The Administrator will send out a letter explaining that only contractually specified amount of vacation will be approved for all employees.

The Commissioners then discussed a request to Advisory Chair Ellen Allen to schedule a meeting for October to close business in FY 16 with budget transfers and conduct other business as needed.

Finally, Administrator Basler updated the Commissioners on the request from the DOT concerning Layout 8386, Route 123 Brockton update and taking. The County received a request from DOT for a layout change and land taking along route 123 just west of the high school that will be used for widening the road. The Administrator has reached out to Mayor Carpenter and has not heard any concerns about the request. The request is for the Commissioners to certify that the plan was filed in the office, which completes their statutory requirements.

**Next Meeting:**

The next meeting schedule is a statutory meeting on Tuesday, August 2 but will have no agenda. The Commissioners will look to Thursday August 25 as their next scheduled meeting.

**Correspondences:**

Register's Financial Update

**Executive Session**

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing strategy with respect to litigation for County of Plymouth v. Town of Plymouth re. Plymouth Dump and South Street Transfer Station; the consideration of purchase, exchange or lease of real property- "Wood Lot" shown on Assessors Map 88 as Lot 54, Plymouth, MA; to update and discuss strategy with respect to litigation for Bousquet v. County of Plymouth and, to give an update on Union Negotiations with SEIU and OPEIU, the Board voted to enter into Executive Session and to return to open public session at 6:20 p.m. Chair Wright called the roll: Commissioner Hanley-Yes. Commissioner Wright-Yes.

The meeting reconvened in public session at 7:00 p.m.

Commissioner Hanley made a motion to acknowledge and accept county personnel status forms to correct typos from the June 30 meeting for Robin Thomas (corrected step) at 210006; Jaclyn O'Leary (corrected step) at 170002; Victoria Gadles (corrected step) at 150006 after Executive Session. Commissioner Wright seconded.

Vote: The motion passed unanimously 2-0.

At 7:10 p.m. the meeting adjourned.

Respectfully submitted,  
Frank Basler  
Administrator